



## *Importing Personal Property Into Cambodia*

### **CUSTOMS REGULATIONS AND REQUIRED DOCUMENTS**

#### **Customs Regulations:**

Used household goods are duty free provided the client is employed with a private company registered with the government, an NGO or has diplomatic status. Items have been used for a period of at least 6 months. Duty free exemption must be applied for. Consult the destination agent for specific requirements and forms. Tax and Duty is typically 35% of the value for those without duty free status but is often subject to negotiation with the Customs Department.

Avoid packing goods in original packaging as Customs will deem items as new and tax the goods accordingly. Consignment instructions change without notice; consult the Destination Agent for current instructions particularly if the client is a diplomat. Instructions may vary between air and ocean shipments.

**Ocean shipments** should route through Sihanoukville port and onto Phnom Penh container deport not through Vietnam.

**Returning Nationals** can import house hold goods and personal effects duty free so long as they take up a permanent residence. Those who are not returning permanently are subject to duty and negotiable with the Customs Department.

#### **Required Documents:**

- ✓Passport – Copy, with Visa, including photo page ✓Bill of Lading/Air Waybill - (express release acceptable)
- ✓Comprehensive Inventory List– in English, fax copy in advance to service agent
- ✓Company Registration and VAT– arranged upon arrival.
- ✓Letter of Contract – supplied by employer on company letterhead stating length & purpose of employment
- ✓Letter form Ministry of Foreign Affairs verifying employment

#### **Required Documents: Returning Citizens** ✓Passport -

- Copy with Visa including photo page
- ✓Bill of Lading/Air Waybill (express release acceptable)
- ✓Comprehensive Inventory List– in English, certified by the Embassy in country of origin. Fax copy in advance to service agent
- ✓Assignment and reassignment letter – copy
- ✓Original letter from Cambodian Embassy at origin: Must state initial arrival date abroad. Return date to Cambodia and that the client is bringing household goods.

### **Diplomat Status:**

Foreign diplomats are granted duty free entry of person effects and household goods.

### **Required Documents:**

- ✓ Diplomatic Franchise & Passport copy
- ✓ Letter form Ministry of Foreign Affairs verifying diplomatic status
- ✓ Comprehensive inventory list in English

### **RESTRICTED/DUTIABLE ITEMS**

- ✓ New items (less than six months old)
- ✓ Detailed List with Titles of CD's, DVD's, VCD's Video and Audio tapes in reasonable quantities and not for re-sale
- ✓ Dry foods are discouraged but not prohibited yet
  
- ✓ Alcohol of any type
- ✓ Food stuffs
- ✓ Medications, controlled chemicals, Psychotropic Substances and Narcotics ✓ Pornography, obscene publications, videos & software and Politically sensitive materials ✓ Reproductions of copyright materials and videos and counterfeit goods
- ✓ Weapons, Firearm's including air guns, ammunitions & toy guns
- ✓ Shortwave radios

**An Import Permit must be issued prior to arrival into Cambodia.** The Important Permit must be issued prior the pets arrival. The application for the Import Permit should be made 2 weeks prior to arrival into Manila. The following information is needed for the Import Permit.

- Breed, sex, age, color and pet's name.
- Address in Cambodia
- Intended arrival date
- Copies of owner's passport, and current health and vaccination certificates

**Note:** Quarantine is not required. Import requirements may change and “Exotic” pets may be restricted. Check with your service agent prior to shipping for current information.

### **Required Documents:**

- ✓ Certificate of Vaccination – Including rabies, issued 14 day prior to arrival but less than 1 year
- ✓ Health Certificate – Issued within 3 days before departure
- ✓ Import Permit- Application should be made 5-7 business days prior to arrival



BPL COMPANY LTD

Those with diplomat status or employed with an NGO may import a vehicle duty free. Duty free importation takes at least 4 weeks thus incurring port storage fees of approximately 400.00USD. Returning nationals and other foreigners importing a vehicle must pay duty which varies based on age, type and engine size. Clearance length on dutiable vehicles is 1-2 weeks. Inquire with your service agent prior to consigning the motor vehicle. All vehicles must be left-hand drive.

### **Required Documents:**

- ✓ Copy of Certificate of Title and Registration
- ✓ Proof of ownership – Such as original purchase invoice, insurance certificate, etc.

### **NOTES:**

**Entry & Exit Requirements:** Cambodian airports now collect fingerprints upon entry using an inkless, electronic process. You will need two passport-sized (4cm by 6cm) photographs and a passport valid for a minimum of six months beyond the date of entry into Cambodia.

**Safety & Security:** US citizens are encouraged to enroll in the Smart Traveler Enrollment Program, to stay current with the latest safety and security announcements dispersed by the Embassy in your area.

Your enrollment can also help the Department of State reach your family and friends in case of emergency. US citizens should exercise caution along the Thai border due to ongoing border disputes.

**Fumigation of Wood Packing Materials:** As of this posting Cambodia does not impose ISPM15 regulations for wood packaging material (WPM).

### **ACKNOWLEDGMENTS:**

JVK International Movers: Phnom Penh, Cambodia Embassy  
of Cambodia: <http://www.embassyofcambodia.org/>

Department of State: [http://travel.state.gov/travel/cis\\_pa\\_tw/cis/cis\\_1080.html](http://travel.state.gov/travel/cis_pa_tw/cis/cis_1080.html)

Smart Traveler Enrollment Program (STEP) <https://travelregistration.state.gov/ibrs/ui/>

USDA: [www.aphis.usda.gov](http://www.aphis.usda.gov)

International Association of Movers

**The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.**