



Importing Personal Property Into Senegal

CUSTOMS REGULATIONS AND REQUIRED DOCUMENTS

Customs Regulations:

All shipments are physically inspected with nearly every box being opened. Used household goods and personal effects are duty free provided goods have been owned and used by the customer for a minimum of six months, client has attested they are not for resale. Items must not have new packaging and it is advised to not be in original boxes as they will appear to be new.

Documents must arrive 15 days prior to arrival of the shipment in order for the client's employer to apply for the "Duty Free Exemption" certificate.

NOTE: Shipments being on-forwarded to Mali declare as: "**Merchandise en transit pour le Mali**".

Customs Stamp for all goods including those of diplomats and United Nations personnel must be pre-paid before shipment is released from arrival port. Rates vary, please confirm with your Destination Agent for current rates and fees.

NOTE: Beginning 15, September '16 Terminal Handling Charges will be implemented. 140EUR for 20ft containers and 170EUR for 40' containers.

Required Documents:

- ✓Passport - copy
- ✓Residence or Work Permit or Letter from Employer attesting to work contract
- ✓"Certificate de Changement de Residence" – issued by Senegalese Consulate
- ✓Bordereau de Suivi de Cargaison (BSC) – Cargo Tracking Note
- ✓Bill of Lading/Air Waybill – original & rated, Express release not acceptable ✓Comprehensive Valued Inventory – in French, all electronics, computers etc must state make, model & serial numbers on the inventory, dated & signed by client
- ✓Packing List – in French with out value of items
- ✓Power of Attorney – giving authority for Destination Agent to arrange customs clearance ✓Letter from Employer – on company letterhead; describing client's work contract ✓Declaration of Customer – in French, attesting to age of household goods & client will not sell household goods while in Senegal
- ✓Insurance Certificate

Diplomat Status:

Required Documents:

- ✓ Diplomatic Franchise
- ✓ Passport - copy
- ✓ Letter from Mission/Organization – on letterhead; describing diplomat's mission/contract
- ✓ Packing List – in French with out value of items
- ✓ Comprehensive Valued Inventory – in French, all electronics, computers etc must state make, model & serial numbers on the inventory, dated & signed by diplomat
- ✓ Power of Attorney – giving authority for Destination Agent to arrange customs clearance
- ✓ Declaration of Customer – in French, attesting to age of household goods & intended use

- ✓ Firearms - require a permission from the administration of the respective territory
- ✓ Appliances and Electronics are allowed 1 of each – any additional will be taxed
- ✓ Detergents/washing products – only a one month supply allowed
- ✓ Antiques, works of art sculptures & jewelry
- ✓ New items & any items with out invoices/receipts incur duty
- ✓ Alcohol – duty free; 10 bottles must state “Fond de Cave” on the inventory (10 bottles max)
- ✓ Sport equipment - bicycles, motorcycles, windsurfers, etc incur duty
- ✓ Satellite dishes incur tax & duty

- ✓ Narcotics/illegal drugs of any kind
- ✓ Pornography and subversive material
- ✓ Explosives, ammunitions and weapons
- ✓ New computers & accessories

Required Documents:

- ✓ Certificate of Vaccination – including rabies, dated less 30 days to 6 months prior to arrival
- ✓ Health Certificate - dated no more than 48 hours of departure by a licensed Veterinarian

Vehicles older than eight years old are prohibited. All copies of documents must arrive to your Destination Agent at least 30 days prior to arrival of the vehicle to avoid unnecessary demurrage and storage charges. Only one vehicle is allowed per family. The client must arrange for Senegalese insurance before the vehicle can be cleared from the port of arrival to final destination in Senegal.

Required Documents:

- ✓AWB/OBL – original, chassis, engine numbers & weight must be stated
- ✓Passport - copy
- ✓Certificate of Title and Registration - must be original
- ✓Commercial/Purchase Invoice
- ✓Non-Sale Certificate – declaration vehicle will not be sold for 2 years after importation
- ✓Certificate of Change of Residence/Letter of Transfer
- ✓Drivers License & International Insurance Policy (green card)

NOTES:

Residence Permit: You will need the following documents:

- A letter to the Minister of Interior requesting a long-term visa for Senegal •
- A photocopy of your U.S. passport
- An “attestation tenant lieu de bulletin de naissance”*
- An “extrait de casier judiciaire”*
- A medical certificate •
- A fee of 150000 CFA •
- Three photos

* These two documents can be obtained at the American Embassy Consular Section for a fee of \$50.00USD or the equivalent in CFA. All other forms are obtained from the Police des Etrangers. The residency card is valid for five (5) years and can be renewed at the Police des Etrangers.

Police des Etrangers

Allées Ababacar Sy

Prés du Commissariat de Police de Dieuppeul

For more information, please visit the government of Senegal's website at <http://www.demarches.gouv.sn/>

Health: Current yellow fever vaccination is mandatory to enter Senegal and meningitis vaccination is highly recommended if the traveler is arriving from or has recently traveled to an endemic area. Travelers unable to provide proof of vaccinations may be required to pay for and receive vaccinations at the Dakar airport.

Safety & Security: US citizens are encouraged to enroll in the STEP program to receive messages from the Embassy regarding safety and security in the area. Persons who plan to reside in Senegal on a long-term basis should take measures to protect their dwellings. Long-term residents should consider installation of window grilles, solid core doors with well-functioning locks, and an alarm system. To minimize inconvenience in the event of theft, U.S. citizens should carry copies, rather than originals, of their passports and other identification documents. U.S. citizens should carry a credit card only if it will be used soon, rather than carrying it as a routine practice. There is traditionally an increase in crime before major religious holidays.

Fumigation of Wood Packing Materials: At this time Senegal does not impose ISPM15 standards for wood packaging material (WPM).



BPL COMPANY LTD

ACKNOWLEDGMENTS:

AGS Frasers – Dakar, Senegal

FIDI Global Alliance

USDA: www.aphis.usda.gov

Department of State: http://travel.state.gov/travel/cis_pa_tw/cis/cis_1013.html

Smart Traveler Enrollment Program (STEP) <https://travelregistration.state.gov/ibrs/ui/>

Government of Senegal: <http://www.demarches.gouv.sn/>

The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.